



General Risk Assessment For Visitors

Car Park and Grounds

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Uneven Surfaces Litter left, sharp objects Floors, paths and surfaces	Sprains and falls Slips, trips and falls	Medium	Level site. Maintained regularly removing any potential hazards. Regular checks to remove objects Regular site inspections by staff looking for any dangerous conditions Litter bins provided	Low

Welfare Facilities

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Wet surfaces Litter sharp objects	Slips, trips and falls Infections	Medium	Daily pre opening checks Periodic checks throughout the working day to check for cleanliness and provision of hand towels and soap etc. Regular cleaning throughout the day Regular checks to remove objects	Low
Baby changing facilities	Baby falling from changing table	Medium	Daily pre use checks Regular cleaning Specific checks on strapping used to stabilize the changing mat Warning sign to parents/carers Provision of bacterial gel	Low

General Risks

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Electricity	Danger of electric shock / electrocution	High	Portable appliance testing should be arranged immediately and conducted by a competent person A certificate of electrical test is required from an NICEIC registered electrician at least every 5 years Ensure control panels are kept locked . Implement a system of checks to ensure no electrical faults, damaged cables, sockets, switches etc.	Low
Fire and Explosion	Burns/Asphyxiation/ death	High	Arrange for a fire risk assessment to be conducted Suitable fire extinguishers to be available inspected and maintained. Combustible materials should be kept away from sources of ignition Implement a system of regular housekeeping checks and retain records. Staff to be trained in importance of good housekeeping and fire risks. Staff to be trained in the use of fire extinguishers and as fire marshalls. Arrange for a gas safety certificate. Adequate fire signage Adequate means of escape Regular fire safety checks carried out by staff. Emergency procedures in place.	Low
Missing children	Children become separated from the family group.	Medium	Staff training and competence Staff in continual contact to assist Missing persons procedure in place	Low
Escaped animals	Unsupervised contact with animals. Trampling, biting, knocking,	Medium	Staff training and competence Staff in continual contact to assist Escaped animals procedure in place	Low
Wet paths and banks	Slipping and tripping	Medium	Caution to be taken in wet weather	Low
Smoking	Fire	Medium	Designated smoking area Sand buckets provided	Low
Chemicals	Ingestion	Medium	Locked medical cabinet for animal medications. Cleaning fluids kept in locked cupboards. Staff only to have access. Spraying activities carried out after hours.	Low

Cafe Area

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Food Contamination	Poisoning	High	Regular Cleaning and disinfecting of Tea Rooms and Kitchen surfaces including tables. Strict Tea Room hygiene rules in place. Checks on operation of chilling equipment. Regular inspections by Environmental Health. All staff working in kitchen received food hygiene training. Anti bacterial hand wash in place for staff. All areas wipe down with anti bacterial wash	Low
Food Servery	Burns	High	All hot food carried by staff public are warned. Hot drinks are served in appropriate cups and carried on trays Hot surface signs available in the kitchen area. Appropriate protective gloves are available for use with ovens.	Low
Wet Floor	Slips, trips and falls	High	Periodic checks by staff through out the opening time of the cafe. Spillages cleaned at once and wet floor notice put in place when necessary.	Low
Possible sharp/ protruding edging	Knocks/injuries	Medium	Visual checks and make safe if required.	Low
Unstable stock/stacking	Falling	Medium	Re arrange to safer position.	Low

Mini Tractors

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Moving parts worn or broken Feet trapped under vehicles Impact from other vehicles Falling off vehicles Track	Slipping Knocks/injuries Falling Trapped fingers Breaks, bruises	Medium	Daily inspection prior to opening of the farm. Periodic inspection after use to look for damage or dangerous conditions. Age and height restriction policy displayed and implemented. Children advised to stay off designated track. Signs stating no bumping or pushing. Signs stating parents have sole responsibility for children. Sitting is enclosed on vehicles to prevent falling Parental supervision advised at all times. Side barriers to control route. Visual checks made of track for any debris, cleared if	Low

Trailer Rides

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
<p>Stepping of the edge of trailer Tripping on steps Straw bales becoming worn Rough edges on metal work Falling off moving trailer Hitting of chins on side of trailer Visitors in collision with the tractor. Individuals trying to get off whilst the ride is in motion.</p>	<p>Cuts/bruises/ breaks Trapped fingers Falls</p>	<p>Medium</p>	<p>Daily pre use checks. Regular maintenance checks repaired if needed. Periodic checks throughout the day</p> <p>Thorough check by competent person once per week. Staff training and competency Steps for passengers to embark and disembark Safety signs within the embarkation area. Safety chains covering exit. At the back of the trailer. Verbal warnings. Exit supervised by adult. Safety advice given before setting off. Constant reminders. Safety gate in place. Driver will not move until all persons are sat down and remain seated. Verbal warning will be given. Segregation area for waiting public. Flat field used for ride with a specific route. Visitors restricted access to the area used for the ride.</p>	<p>Low</p>
<p>Ingestion of germs from handling of animals, animal food or touching fencing</p>	<p>Infection</p>	<p>High</p>	<p>Staff training Daily thorough cleaning Spot cleaning after the ride has finished. Hand washing facilities with antibacterial soap is provided. Verbal warnings are given to everybody to wash hands after touching any animals. Staff are always available to monitor the situation and remind visitors to wash their hands.</p>	<p>Low</p>

Caterpillar Rides

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
<p>Tripping on steps Rough edges on metal work Falling off moving ride Hitting of chins on side of trailer Visitors in collision with the quad bike. Individuals trying to get off whilst the ride is in motion.</p>	<p>Cuts/bruises/ breaks Trapped fingers Falls</p>	Medium	<p>Daily pre use checks. Regular maintenance checks repaired if needed. Periodic checks throughout the day Staff training and competency Safety signs within the embarkation area. Plastic chair and seat belts. Use of seat belts enforced and checked by staff prior to ride beginning. Driver will not move until all persons are sat down and seat belts on and secure. Verbal warning will be given. Segregation area for waiting public. Flat field used for ride with a specific route. Visitors restricted access to the area used. Ride policy</p>	Low
<p>Ingestion of germs from handling of animals, animal food or touching fencing</p>	<p>Infection</p>	High	<p>Staff training Daily thorough cleaning Spot cleaning after the ride has finished. Hand washing facilities with antibacterial soap is provided. Verbal warnings are given to everybody to wash hands after touching any animals. Staff are always monitor the situation and remind visitors to wash their hands.</p>	Low

Off Road Safari

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
<p>Rough edges on metal work Falling off moving vehicle Visitors in collision with the vehicle. Individuals trying to get off whilst the vehicle is in motion.</p>	<p>Cuts/bruises/ breaks Trapped fingers Falls Crush injuries Death</p>	High	<p>Daily pre use checks. Regular maintenance checks repaired if needed. Thorough check once per week by competent person. Regular approved maintenance checks. Periodic checks throughout the day Staff training and competency Safety signs within the embarkation area. Roll cage Mandatory use of seat belts and checked by driver prior to ride beginning.</p>	Low

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
			<p>Driver will not move until all persons are sat down and seat belts on and secure.</p> <p>Verbal warning will be given.</p> <p>Segregation area for waiting public.</p> <p>Visitors restricted access to the area used for the ride.</p> <p>Ride policy for using the ride.</p>	
Ingestion of germs from handling of animals, animal food or touching fencing	Infection	High	<p>Staff training</p> <p>Daily thorough cleaning</p> <p>Spot cleaning after the ride has finished.</p> <p>Hand washing facilities with antibacterial soap is provided.</p> <p>Verbal warnings are given to everybody to wash hands after touching any animals.</p> <p>Staff are always available to monitor the situation and remind visitors to wash their hands.</p>	Low

Indoor Soft Play Area

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
<p>Children colliding with each other</p> <p>Sharp edges e.g.: shoes, glasses, wire, pens, buckles and badges</p> <p>Trips and falls</p> <p>Containment netting</p> <p>Children in collision with frame of play area</p>	<p>Intimidation</p> <p>Impact/bruising</p> <p>Cuts/bruises</p> <p>Entanglement</p> <p>Falling and tripping</p>	High	<p>Bouncy Castle thoroughly examined every 14 months by a registered inspection body. The blower, inflatable and the electrical system should be examined and a certificate issued.</p> <p>Inflatable has PIPA tag / current PIPA test certificate</p> <p>Pre use inspections carried out and recorded.</p> <p>There are rules in place within the play zone, which staff supervisors will enforce.</p> <p>ROSPA approved play area.</p> <p>Staff rotation.</p> <p>2 staff members for busy periods</p> <p>Children with bad or dangerous behaviour will be warned and ultimately could be removed.</p> <p>Signs state that the Parent/Group leaders are responsible for supervision even if there is a staff supervisor present.</p> <p>Age and height restriction policy displayed and implemented.</p> <p>Regular inspections are made of play equipment by staff looking for any damage or dangerous conditions, any faults are reported and suitable arrangements are made for repair.</p> <p>Foam padding</p> <p>Some accidents are likely by nature and any measures will be taken</p>	Low

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
			accordingly. Any items that are not suitable to be worn in the play area will be advised and asked to remove if necessary..	
Loss of shoes/clothing	Upset parents/children	High	Any items are left at own risk. Lost property box is provided near entrance.	Low
Dirty/wet surfaces Soiling/transferable bacteria	Slipping/infection Injury	Medium	The staff supervisor will check for wet surfaces and will clean with anti bacterial wash. Area will be sealed off until clean	Low

Sand Pit

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Sand being thrown Sharps, glass and litter within the sand pit Fencing Worn Vermin	Going into eyes and mouths Bruising/scrapes Cuts/splinters Trips and Falls Infection	Medium	Daily pre use check. Periodic visual checks throughout the day Staff Training and competency If seen by member staff verbal warning will be given. Parental supervision advised especially for young children. Glass and crockery not allowed in immediate vicinity. Maintenance of sand at the end of each day.	Low

Outdoor Playground

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Edges/corners worn or sharp Slipping on steps Ropes for climbing damaged Falling from climbing frame	Knocks/splinters Cuts/bruises Falling/burns Cuts/knocks/bruises	Medium	Daily pre use check. Regular visual checks throughout the day by staff for any damage or dangerous conditions. Staff Training and competency Age and height restriction policy displayed and implemented Parental Supervision advised.. Caution when wet. Play bark surfaces surround climbing frame to minimum depth requirements Glass and crockery not allowed in the immediate vicinity.	Low

Bob Sleigh Rides

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Falling off tray Worn edges of tray Broken parts of tray after continual usage Uneven ground Users and Visitors collision Collision with other users	Cuts and Breaks Falls Slips and trips Trapping fingers	Medium	Daily pre use check of equipment Daily pre use inspection of the track Periodic visual checks throughout the day Staff Training and competency Height restriction Warning signage at the start of the ride Restrict use of track to specified numbers at any one time Restrict general access to area Organised queuing system	Low

Pony Rides

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Animal Handling Falling from pony Contact with animal Uneven ground	Animal Biting and kicking Cuts, bruises, breaks Falls	Medium	Daily pre use check of safety helmets. Staff Training and competency Staff will supervise and verbal instructions will be given at all times and constantly Staff in control of animal at all time Set route Restrict general access to the area. Provide steps if required. Height restriction for riders	Low

Barn Animals

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Falling from fencing around the pens	Falling, cuts and bruises	Medium	Signs situated on fencing to prevent climbing. Robust fencing around enclosures.	Low
Damaged fencing, rough, sharp edging.	Cuts and bruises	Medium	Daily checks prior to opening and periodic checks through the day. Staff training and competency Good maintenance procedures.	Low
Ingestion of germs from handling of animals, animal food or touching fencing	Infection	High	Staff training Hand washing facilities with antibacterial soap is provided. One way system through the barn to ensure visitors can always access hand washing facilities.	Low

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
			Verbal warnings are given to everybody to wash hands after touching any animals. Shoe and Wellington boot wash available prior to leaving the site. Staff are always available to monitor the situation and remind visitors to wash their hands.	
Contact with animals	Infection, bitten, nipped	High	As above for hand washing. Make visitors especially children aware of the dangers of being bitten if their hands or fingers are put through the fences of pens .	Low
Transferable diseases	Infection	High	Animals showing ill health are removed from public access. All animals are kept fully vaccinated Public warned about washing hands. Site is kept clean Eating not recommended in animal barn. Warning signs for pregnant ladies on areas/animals to avoid.	Low
Animal Feed	Ingestion	Medium	Animal feed is kept in a secure area only accessed by staff.	Low
Cleaning Equipment left out	Slips/ trips and falls	Medium	All cleaning equipment locked in a secure area.	Low

Outdoor Animals

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Falling from fencing around the pens	Falling, cuts and bruises	Medium	Signs situated on fencing to prevent climbing. Robust fencing around enclosures.	Low
Damaged fencing, rough, sharp edging.	Cuts and bruises	Medium	Daily checks prior to opening and periodic checks through the day. Staff training and competency Good maintenance procedures.	Low
Ingestion of germs from handling of animals, animal food or touching fencing	Infection	High	Staff training Hand washing facilities with antibacterial soap is provided. Disinfectant gels provided on fence tops. Verbal warnings are given to everybody to wash hands after touching any animals. Shoe and Wellington boot wash available prior to leaving the site. Staff are always available to monitor the situation and remind visitors to wash their hands.	Low
Contact with animals	Infection, bitten, nipped	High	As above for hand washing. Make visitors especially children aware of the dangers of being bitten if their hands or fingers are put through the fences of pens .	Low
Animal Handling	Infection, bitten, nipped, knocked	High	Warnings are given to adults and children before session on what to do and not to do also what signs to look out for.	Low

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
	over, scratched		Children are not allowed to use any of the equipment. Feeding from hands is allowed but warnings are given not to put hands or fingers in animal's mouths. Supervision by staff during handling sessions. Any animals showing aggressive behaviour are removed from site. Any cuts are washed with antibacterial wash.	
Contact with Animal Droppings	Infection/ slipping	Medium	Any droppings in yard are cleared immediately and area washed down. Regular mucking out is done to avoid any build up of manure.	Low
Transferable diseases	Infection	High	Animals showing ill health are removed from public access. All animals are kept fully vaccinated Public warned about washing hands. Site is kept clean Eating not recommended in animal barn. Warning signs for pregnant ladies on areas/animals to avoid.	Low
Animal Feed	Ingestion	Medium	Animal feed is kept in a secure area only accessed by staff.	Low
Cleaning Equipment left out	Slips/ trips and falls	Medium	All cleaning equipment locked in a secure area.	Low
Animal Movement Around the farm	Tripping/ knocking, falls, bruises	Medium	Staff training and competence Staff to supervise any movement Visitors not allowed to lead any animals Warnings are given so visitors can keep a safe distance.	Low

Pond Areas

Hazard	Risk	Risk Level	Control Measures	Risk after Control Measures
Deep Water	drowning	Medium	Ponds fenced off to ensure children cannot in advertently fall in. Staff Training and competency Warning signs provided. Regular checks of the fencing High fence to prevent unauthorised access.	Low